



**ANNUAL REPORT
2013-2014**

Presented at the Annual General Meeting

**Tuesday 9 December 2014
at 4.30pm**

**Lower Ground Floor Conference Room
Hobart City Council**



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ANNUAL REPORT INTRODUCTION

CyclingSouth is a regional organisation made up of the five Councils in the Greater Hobart area to provide a collaborative approach to increasing recreational and transportation usage of bicycles. This aim is to help Councils achieve their goals to improve community health and well-being, social inclusion, access and sustainability. Cycling South grew from the Southern Regional Councils Bicycle Committee (formed in the 1990s) and commenced in mid-2000.

Cycling South facilitates strategic regional planning of bicycle networks and provides advocacy on behalf of the member councils for more state government resources and policies supporting cycling in the region. It provides a forum for local government to engage with the community by promoting the achievements of the member councils in active transport and recreation.

The regional focus recognises that the member Councils are interconnected and cycling projects in one municipal area benefit residents in adjoining municipalities as people move across council boundaries when they use their bicycles to commute to work, get exercise, meet with friends or go places.

A part-time Executive Officer is employed to provide regional coordination for bicycle network planning as well as work directly with Council Officers to provide support and specialist advice including identifying network priorities and technical design guidance.

The activities of CyclingSouth are overseen by a Management Committee comprising representatives of the member councils. In addition, key stakeholder groups are invited to attend committee meetings.

The organisations and their nominees represented on the Committee in 2013-2014 were:

Hobart City Council

Ald Helen Burnet (Deputy Chair)
Ald Philip Cocker
Ald Damon Thomas
Mr Owen Gervasoni (Manager-Traffic Engineering)
Mr Stuart Baird (Transport Officer)

Glenorchy City Council

Ald Haydyn Neilsen
Ald Mat Stevenson
Ald Peter Ridler (Treasurer)
Mr Rod Marshall (Secretary / Public Officer)

Clarence City Council

Ald Kay McFarlane
Ald Sharyn Von Bertouch
Mr Ian Preece (Manager – Environmental Services)

Kingborough Council

Cr Flora Fox (Chair)

Brighton Council

Cr Peter Geard

Bicycle Tasmania / Tasmanian Bicycle Council

Ms Emma Pharo

The day-to day implementation of CyclingSouth's strategic and operational plans is managed by the Executive Officer, Ms Mary McParland.

In order to facilitate the delivery of the program, Glenorchy City Council has acted since December 2004 as the host agency, providing office space and secretariat support, replacing some of the service provided by Hobart City Council between September 2000 and December 2004.



STRATEGIC OBJECTIVES

CyclingSouth's strategic objectives are to assist local government to meet strategic goals to create and maintain healthy, sustainable and socially connected communities. This is achieved in the following ways:

- Facilitate and support the development of cycling infrastructure in the Southern Metropolitan Region of Tasmania to increase opportunities for residents to adopt active transport modes and participate in recreation for improved community health and well-being.
- Maintain strong communication with other stakeholders, in particular state government representatives and agencies and community-based cycling organisations.
- Increase the participation in cycling through encouragement and education programs such as Adult Cycling Courses.
- Promote cycling activities and events in Tasmania such as National Ride to Work Day.



ANNUAL GENERAL MEETING NOTES & AGENDA

As required under the Rules of CyclingSouth Inc:

- The date and agenda of the Annual General Meeting was duly notified to members at least 14 days prior to the meeting date.
- Reports on the transactions of CyclingSouth Inc in the last preceding financial year are presented in this document for presentation to the Annual General Meeting.
- The following agenda shall apply for the Annual General Meeting on Tuesday 9 December 2014.

AGENDA

1. Attendance and Apologies
2. Confirmation of minutes of preceding Annual General Meeting on 13 November 2013, and/or any other General Meeting held since.
3. Receipt from Management Committee, Auditor and servants of CyclingSouth Inc reports on the transactions of CyclingSouth Inc during the last preceding financial year.
4. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 4.1. Hobart
 - 4.2. Clarence
 - 4.3. Kingborough
 - 4.4. Glenorchy
 - 4.5. Brighton
5. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 5.1. Chair
 - 5.2. Deputy Chair
 - 5.3. Secretary / Public Officer
 - 5.4. Treasurer
6. Appointment of Auditor
7. Contribution to CyclingSouth for 2015/16
8. Other business
9. Close



MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Wednesday 13 November 2013

4.00pm

Lower Ground Floor Conference room, Hobart City Council

Meeting opened 4.00pm

1. PRESENT

Chair Cr Flora Fox (Kingborough Council)
Members Ald Haydyn Nielsen (Glenorchy City Council)
Ian Preece (Clarence City Council)
Ald Kay McFarlane (Clarence City Council)
Cr Peter Geard (Brighton Council)
Mary McParland (Executive Officer)
Rod Marshall (Glenorchy City Council)
Stuart Baird (Hobart City Council)
Luke Middleton (DIER)

APOLOGIES

Deputy Chair Ald Peter Ridler (Glenorchy City Council)
Ald Helen Burnet (Hobart City Council)
Owen Gerversoni (Hobart City Council)
Emma Pharo (Bicycle Tasmania)
Ald Sharyn Von Bertouch (Clarence City Council)

2. PREVIOUS MINUTES

The Minutes of the previous meeting on 5 December 2012 were tabled

Moved Ald Haydyn Nielsen, Seconded Mr Ian Preece that the minutes be adopted

CARRIED

3. ANNUAL REPORT

3.1 Chair's Report

Cr Flora Fox addressed the committee and gave an overview of funding limitations for cycling in Tasmania and Cycling South's role in engaging with state government.

The Chair report acknowledged contribution of the member councils and staff, in particular Glenorchy Council for hosting the CyclingSouth office.

Moved Ald Haydyn Nielson; Seconded Rod Marshall that the reports be received.

CARRIED

3.2 Executive Officer's Report

The Executive Officer reported on the progress of the strategic bike plan for the Hobart region and outlined successful grant applications made on behalf of the member councils.

A list was provided of a number of projects that were being planned or constructed.

Moved Cr Peter Geard; Seconded Ald Kay McFarlane that the reports be received.

CARRIED

3.3 Financial Report

The unaudited financial reports for 2012/13 were presented. A meeting will be held at a later date to accept the audited figures.

Moved Rod Marshall and Seconded Stuart Baird that the unaudited financial statements for 2012/13 be accepted by the committee and endorsed at a future meeting once they have been audited..

CARRIED

4 APPOINTMENT OF MANAGEMENT COMMITTEE MEMBERS

Management Committee members will remain unchanged until after the next local government election. The members are:

- | | |
|----------------------------|---|
| 4.1 Hobart City Council | Ald Helen Burnett Ald Damon Thomas Ald Philip Cocker (nominated voting member) Mr Owen Gerversoni Mr Stuart Baird |
| 4.2 Clarence City Council | Ald Kay McFarlane (nominated voting member) Ald Sharyn von Bertouch Mr Ian Preece |
| 4.3 Kingborough Council | Cr Flora Fox (nominated voting member) Mr Lindsay Bogg |
| 4.4 Glenorchy City Council | Ald Haydyn Neilsen (nominated voting member) Ald Matt Stevenson Ald Peter Ridler Mr Rod Marshall |
| 4.5 Brighton Council | Cr Peter Geard (nominated voting member) |

5 APPOINTMENT OF AUDITOR

Moved Cr Peter Geard; Seconded Mr Rod Marshall that Alyssa Carlton be appointed auditor for 2013/14 financial year.

CARRIED

6 CONTRIBUTION TO CYCLING SOUTH.

Funding contribution for the employment of the EO and operational expenses from Hobart, Clarence, Glenorchy and Kingborough Councils was agreed to remain at \$11,000 plus GST.

Contribution by non-core members who wish to join the committee but do not utilise the direct services of the EO will remain at \$3,000 per year.

Moved Stuart Baird, seconded Ald Haydyn Nielsen the above funding contributions be confirmed

CARRIED

7 OTHER BUSINESS

Consideration of additional members

Sorell had indicated they wanted to join but did not respond to the letter of invitation.

ACTION: The EO is to contact John Molner.

The meeting closed at 4.30pm.



CHAIR'S REPORT

Overview of Year

Cycling South continues to be a valuable resource to the member councils by providing opportunities to exchange ideas and problem solve as well as offering the services of the Executive Officer. The EO has made numerous successful funding applications to State Government for cycling infrastructure projects on behalf of Councils over the years as well as providing guidance and expertise on project design. Cycling South has been effective at advocating for the inclusion of good quality cycling infrastructure as part of state government projects and engages with state government at all levels and across departments. In addition, meetings were held with the Member for Denison, Mr Andrew Wilkie, to discuss federal funding opportunities.

It was promising to see the reinstatement of the Trails and Bikeways Fund in 2013/14. This program has made a significant contribution to the health and well-being of Tasmanians by supporting the development of infrastructure which allows more people to walk and cycle. Unfortunately with the change in government and budget cuts the program has been discontinued and there is no indication that it will be funded in the future. During the 4 years of operation the program contributed over \$1.5 million to walking and cycling infrastructure in the Greater Hobart area including the North-South Track, Clarence Foreshore Trail, Intercity Cycleway extension, Hobart Rivulet Track, Whitewater Creek Trail to Coffee Creek Trail link, Jordan River Path and Bridgwater Foreshore Trail. In addition it part-funded the Hobart Bike Map, Greater Hobart Mountain Bike Masterplan, a study on the Bonnet Hill cycle route and bike lanes on Argyle and Campbell Streets. Over this period of time Tasmania saw an overall increase in participation in physical activity, with walking and cycling at the top of the list.

A Cycling For Active Transport Local Infrastructure Development Fund also ceased in 2012. This was a useful program that funded low cost projects including upgrading of signage on the Intercity Cycleway, completing a short section of the Coffee Creek Trail, undertaking a feasibility study on the Humphreys Rivulet Track and carrying out community consultation for improving Clarence St for cycling and will be missed.

As a result of the State Government ending their contribution to walking and cycling infrastructure there are several shovel ready projects are not progressing such as the Main Road bike lanes and the Intercity Cycleway extension to Austins Ferry. Cycling South will continue to lobby on behalf of the member councils for support and contribution from State Government to expand and connect up cycling routes and shared paths identified in the Hobart Regional Arterial Bicycle Network Plan. Cycle networks are a relatively inexpensive but effective way of tackling many of the challenges faced by government including improved public health, broader transport and mobility options, economic stimulus through cycle tourism and more vibrant, people-focused communities.

It's good to see that staff, aldermen/councillors, bicycle advisory committee members and the Executive Officer are attending local and national conferences in order to expand their knowledge and network with other professionals. The VeloCity Global Conference in Adelaide in May was a rare opportunity to meet with some of the world's best practitioners who are overcoming challenges and creating cycling-friendly cities. The conference was attended by Aldermen Burnet and Harvey from Hobart City Council, Ald von Bertouch from Clarence City Council as well as the Cycling South Executive Officer.

Summary

It has been a pleasure to be part of a great team of Councillors, Aldermen and professional staff from each of the member Councils, working together towards the orderly provision of cycling infrastructure in the southern region. I have been the Kingborough representative since the inaugural meeting of the Southern Regional Councils Bicycle Committee more than two decades ago, prior to the name change to Cycling South in 2000. I was the first Deputy Chair, with Alderman Slade as Chair. I have held the Chair for 6 years since Alderman Slade vacated the Chair in September 2008.

On behalf of CyclingSouth, I wish to thank Mary McParland, our Executive Officer, for her ongoing commitment, developing networks and overall enthusiasm to the day-to-day operations of CyclingSouth. I also acknowledge throughout the year the in-kind support that we received from the host Council, the Glenorchy City Council. This assistance is an invaluable resource to CyclingSouth's administrative operations.

**Cr Flora Fox
Chair**



EXECUTIVE OFFICER'S REPORT

Overview of Year

A lot of work has been done over the years to integrate cycling into transport policy and establish an agreed framework on planning and delivery of bicycle infrastructure. DIER (now Department of State Growth) adopted a positive provisioning policy in 2013 which requires all major road projects to incorporate walking and cycling unless a valid justification can be made for not including active transport infrastructure.

The Hobart region now has a State Government cycling strategy known as the *Principle Urban Cycling Network (PUCN)* which sits alongside the local government *Hobart Regional Arterial Bicycle Network Plan*. We are now at the stage where the focus is on implementation but there is a lack of funding and resourcing to implement the plans. Local government continues to lead the way.

The Hobart Regional Arterial Bicycle Network Plan Progress

Each member council (except for Brighton) has a Bicycle Advisory Committee which meets bi-monthly and are made up of community representatives, council staff, aldermen/councillors and the Cycling South Executive Officer. The committees provide advice to the respective councils on cycling projects and priorities.

Progress on the network continues to be piecemeal but there were a couple of significant projects delivered in 2013/14.

Hobart

- After several years of planning and consultation the Sandy Bay Road bike lanes were installed between Long Beach and the casino. Although not a fully protected bike lane to cater for novice bike riders and children, the painted on-road lanes and changes to the traffic regime has improved the level of comfort and safety for existing riders while also encouraging new riders. Changes include removal of travel lanes in some sections and the introduction of designated turning lanes. It has been observed that a broader variety of people are riding bikes on Sandy Bay Road and using the lanes including teenagers and families. School students are using them to ride to school and parents are using them with younger children towed in child trailers.



Teenage boys observed using the new lanes on Sandy Bay Road

- Replacement signage and modification and refurbishment of the chicane gates on the Intercity Cycleway was coordinated by Cycling South in consultation with HCC staff. The entry points are now more user-friendly and accessible and the new signage includes destinations relevant for visitors such as MONA.
- A new short section of bike lane was installed on Strickland Avenue by Cascade Brewery as part of a pedestrian refuge project with funds from the Vulnerable Road Users Grant.

Glenorchy

- Designs have been completed for several projects but they remain unfunded. These include:
 - the Barossa Creek Trail connection to the Intercity Cycleway,
 - Intercity Cycleway extension from Bilton St Claremont to Austins Ferry

- Main Road bicycle lanes from Austins Ferry to Goulds Lagoon
An application was made to the Vulnerable Road Users Grant for the Main Road bicycle lanes which may be partially funded.

Clarence

- Cycling South prepared a new Clarence Bicycle Strategy and Action Plan to replace the 18 year old bike strategy. This was adopted by Council in 2013.
- Two major sections of the Clarence Foreshore Trail were completed - the Esplanade in Lindisfarne and the Bellerive Bluff path. The Lindisfarne section includes a boardwalk around a significant gum tree while the new Kangaroo Bluff path has a wider all-weather surface suitable for all wheeled devices. The design allows riders to utilise the roadway alongside if the path becomes congested.

Over the past 5 years Clarence City Council has made significant progress on the Clarence Foreshore Trail with approximately 6km of new pathway constructed

- Geilston Bay 950m
- Talune St 470m
- Lindisfarne Esplanade 1.0km
- Kangaroo Bay promenade 240m
- Bellerive Esplanade 860m
- Bellerive Bluff 850m
- Second Bluff and Alexandra Esplanade 1.4km
- Tranmere foreshore concrete path 200m

The busier sections of trail are being used up to 4000 times a week in summer.

- A community reference group was appointed to review the Clarence St risk assessment carried out by SKM and to make recommendations to improve the roadway for all modes. They met several times during the year to thoroughly analyse the issues with the intention of making recommendations to council.
- The first stage of the Tasman Bridge to Rosny Park route was completed with a new pathway constructed alongside the Tasman Hwy between Riawena Road and the Rose Bay High School overpass.
- Work commenced on the Rokeby Road upgrade with a new shared pathway constructed alongside Pass Road (which will eventually connect to Glebe Hill Estate).



Constructed in 2013/14 and officially opened in Sept 2014, the Tasman Hwy Path opening was attended by Clarence Mayor Ald Doug Chipman, Hobart Lord Mayor Ald Damon Thomas, Chair of Cycling South Cr Flora Fox from Kingborough and Minister for Infrastructure Rene Hiddings.

Kingborough

- Cycling South secured funding through the Cycling for Active Transport Local Infrastructure Development Fund for completing the missing link on the Coffee Creek Trail between the Algona Rd underpass and Patriarch Drive. The path was constructed in 2013.
- A successful funding application by Cycling South to the Trails and Bikeways Fund secured \$30,000 (matched by Council) to complete the gap between the Whitewater Creek Trail and the Coffee Creek Trail.
- The Bonnet Hill Residents Association, in conjunction with the Kingborough Bicycle Advisory Committee, collected over 6000 signatures on a petition for road safety improvements on Bonnet Hill for uphill sealed shoulders. Kingborough Council also wrote to State Government.

Brighton

- A successful funding application by Cycling South to the Trails and Bikeways Fund secured \$50,000 (matched by Council) to complete and upgrade two sections of the Jordan River Trail.

Counts program

The annual counts program was carried out in March 2014 which showed steady usage on most bike routes with an increase in numbers on major routes such as the Intercity Cycleway.

Grant applications

The Trails and Bikeways Program was reinstated for 2013/14 and Cycling South was successful in obtaining two grants on behalf of Kingborough and Brighton Councils totalling \$80,000 (matched by local government) as well as providing a letter of support to Hobart City Council for sealing the Hobart Rivulet Track to make it more accessible.

Sport & Recreation Tasmania - Trails and Bikeways Fund

| 2013-14 | Projects | Grant |
|---------------------|---|-----------|
| Hobart City Council | Hobart Rivulet Track sealing | \$100,000 |
| Kingborough Council | Whitewater Creek Trail to Coffee Creek Trail Connection | \$30,000 |
| Brighton Council | Jordan River Trail extension | \$50,000 |

Applications were made to the Vulnerable Road Users Grant by Clarence, Hobart and Glenorchy Councils for pedestrian and cycling projects but the cycling projects were generally unsuccessful. Hobart's Commercial Road entry was below the minimum threshold for the grant while Glenorchy's Main Road bike lanes application needed to be resubmitted with modifications.

Cycling Safety

Unfortunately two Tasmanians were killed by drivers while riding their bicycles in the 2013/14 financial year. In August 2013 Craig Saunders and in December 2013 Lewis Hendey were struck from behind by utes. In both cases the drivers were found to be at fault as they failed to safely overtake. Another cyclist died in Wynyard in August 2013. The crash did not involve a motor vehicle.

A Cycling Safety Forum was held in Campbell Town in November 2013 to discuss cycling safety issues. The forum included a broad range of stakeholders including Cycling South, Tasmanian Police, RACT, UTAS, Cycling Tasmania, Tasmanian Bicycle Council and Heart Foundation. Topics discussed included regulation and impact on safety (such as a mandatory minimum overtaking distance) and infrastructure versus regulation. The results were to be fed into the Road Safety Action Plan.

Cycling promotion activities

A new Cycling South website was launched at the end of 2013 which is compatible with smart phones and ipads. The website lists cycling projects being undertaken or completed by the member councils to promote infrastructure works being carried out by councils.

[Ride to Work Day – 16 October 2013](#)

A community breakfast was hosted in Hobart as part of National Ride to Work Day. The event continues to attract new riders as well as bringing together regular riders who demonstrate that commuting to work is possible in Hobart and a reality for hundreds of workers. It also provides an important networking and promotional opportunity for Cycling South and supporters of Ride to Work Day.

[State Bike Week – March 2014](#)

The Tasmanian Bicycle Council (TBC) coordinated the promotion of Bike Week statewide which included a commercial on Southern Cross. As a member of the TBC CyclingSouth assisted with the promotion and organisation of the following events in conjunction with Bicycle Tasmania

- Family Ride (Clarence area)
- Women on Wheels (Clarence area)

The purpose of Bike Week is to promote cycling to a broad cross-section of the community, get people on their bikes and promote council infrastructure.

Cycling education

CyclingSouth continued to run adult cycling courses. The commuter course has proved popular and a Learn to Ride course was run during the course of the year. Participants this year were all women aged from their 20s to their 60s.

Summary

CyclingSouth has a strong identity as the regional cycling body with the monthly Cycling South e-newsletter continuing to promote the cycling projects carried out by the member councils.

Sadly Rod Marshall retired from Glenorchy City Council. As a long-serving and founding member of Cycling South his knowledge and involvement will be missed. Glenorchy City Council's contribution for subsidised office space, phone connection and utilities to run the office is appreciated.

I would also like to recognise the productive and valuable working relationships I have with council officers from the member councils including Amir and Glen at Glenorchy; Angela, Stu and Owen at Hobart; Ian, Ross, Gopal and John at Clarence; Oliver from Brighton and Renai and Daniel at Kingborough; as well as Emma, Jeff and Di from Bicycle Tasmania and Luke from Department of State Growth. Finally, I would like to acknowledge my appreciation for the Committee of Management who work within their local government areas to support and implement cycling projects across the region.

MARY McPARLAND
Executive Officer

FINANCIAL RECORDS

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2014

The Profit and Loss Statement indicates a profit of \$27,988 but most of the surplus is made up of unspent grants which will be expended in the 2014/15 financial year. These include:

Bike counts \$5,960

Intercity Cycleway signage project \$21,000

The appointed auditor for 2013/14 was Alissa Charlton. The following audited documents are attached.

- Balance Sheet
- Profit and Loss Statement