



**ANNUAL REPORT
2012-2013**

Presented at the Annual General Meeting

**Wednesday 13 November 2013
at 4.00pm**

**Lower Ground Floor Conference Room
Hobart City Council**



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ANNUAL GENERAL MEETING NOTES & AGENDA

As required under the Rules of CyclingSouth Inc:

- The date and agenda of the Annual General Meeting was duly notified to members at least 14 days prior to the meeting date.
- Reports on the transactions of CyclingSouth Inc in the last preceding financial year are presented in this document for presentation to the Annual General Meeting.
- The following agenda shall apply for the Annual General Meeting on Wednesday 13 November 2013.

AGENDA

1. Attendance and Apologies
2. Confirmation of minutes of preceding Annual General Meeting on 5 December 2012, and/or any other General Meeting held since.
3. Receipt from Management Committee, Auditor and servants of CyclingSouth Inc reports on the transactions of CyclingSouth Inc during the last preceding financial year.
4. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 4.1. Hobart
 - 4.2. Clarence
 - 4.3. Kingborough
 - 4.4. Glenorchy
 - 4.5. Brighton
5. Appointment of Auditor
6. Contribution to CyclingSouth for 2012/13
7. Other business
 - Consideration of additional members
8. Close



MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

MINUTES OF ANNUAL GENERAL MEETING

Wednesday 5 December 2012

4.30pm

Dame Mabel Miller Room, Hobart City Council

Meeting opened 4.30pm

1. PRESENT

Chair Cr Flora Fox (Kingborough Council)
Deputy Chair Ald Helen Burnet (Hobart City Council)
Members Ald Haydyn Nielsen (Glenorchy City Council)
Owen Gerversoni (Hobart City Council)
Ald Philip Cocker (Hobart City Council)
Emma Pharo (Bicycle Tasmania)
John Molnar (Sorell Council)
Ian Preece (Clarence City Council)
Ald Kay McFarlane (Clarence City Council)
Ald Sharyn Von Bertouch (Clarence City Council)
Cr Peter Geard (Brighton Council)
Mary McParland (Executive Officer)
Rod Marshall (Glenorchy City Council)

APOLOGIES

Ald Peter Ridler (Glenorchy City Council)
Janine Pearson (DIER)
Ald Matt Stevenson (Glenorchy City Council)

2. PREVIOUS MINUTES

The Minutes of the previous meeting on 7 September 2011 were tabled

Moved Ald Haydyn Nielsen, Seconded Ald Ald Helen Burnet that the minutes be adopted

CARRIED

3. ANNUAL REPORT

3.1 Chair's Report

Cr Flora Fox addressed the committee and gave an overview of the state of cycling in Tasmania and Cycling South's role in engaging with state government.

The Chair report acknowledged contribution of the member councils and staff, in particular Glenorchy Council for hosting the CyclingSouth office.

Moved Ald Haydyn Nielson; Seconded Emma Pharo that the reports be received.

CARRIED

3.2 Executive Officer's Report

The Executive Officer acknowledged the development of the strategic bike plan for the Hobart region over the past two years and identified the future challenge for local government is to find the resources to construct the network.

A list was provided of a number of projects that were being planned or constructed and it was reported that a new Hobart Bike Map was printed.

Moved Cr Peter Geard; Seconded Ald Haydyn Nielsen that the reports be received.

CARRIED

3.3 Financial Report

The audited financial reports for 2011/12 were presented.

Moved Cr Peter Geard and Seconded Ald Haydyn Nielsen that the auditors report for 2011/12 figures be accepted and endorsed by the committee.

CARRIED

4 APPOINTMENT OF MANAGEMENT COMMITTEE MEMBERS

Appointment of Management Committee members in accordance with Rule 22 of the Rules of CyclingSouth Inc.

- | | |
|----------------------------|---|
| 4.1 Hobart City Council | Ald Helen Burnett |
| 4.2 | Ald Damon Thomas |
| 4.3 | Ald Philip Cocker (nominated voting member)
Mr Owen Gerversoni
Mr Stuart Baird |
| 4.4 Clarence City Council | Ald Kay McFarlane (nominated voting member)
Ald Sharyn von Bertouch
Mr Ian Preece |
| 4.5 Kingborough Council | Cr Flora Fox (nominated voting member)
Mr Lindsay Bogg |
| 4.6 Glenorchy City Council | Ald Haydyn Neilsen (nominated voting member)
Ald Matt Stevenson
Ald Peter Ridler
Mr Rod Marshall |
| 4.5 Brighton Council | Cr Peter Geard (nominated voting member) |

Moved Ald Helen Burnet, Seconded Cr Peter Geard that the above-mentioned representatives be appointed to the Committee of Management of CyclingSouth

CARRIED

5 APPOINTMENT OF MANAGEMENT COMMITTEE MEMBERS IN ACCORDANCE WITH RULE 22 OF THE RULES OF CYCLING SOUTH INC.

5.1 Chair

Written nominations received from Cr Flora Fox and Ald Helen Burnet. A vote was held and Cr Fox was appointed Chair..

5.2 Deputy Chair

Ald Helen Burnett was nominated from the floor. Moved: Cr Peter Geard, Seconded Ald Haydyn Nielson.
CARRIED

5.3 Secretary / Public Officer

Rod Marshall was nominated from the floor. Moved: Cr Flora Fox, Seconded Ald Helen Burnet.
CARRIED

5.4 Treasurer

Ald Peter Ridler was nominated from the floor. Moved Cr Flora Fox, Seconded Cr Peter Geard.
CARRIED

6 CONTRIBUTION TO CYCLING SOUTH.

Funding contribution to the employment of the EO and operational expenses from Hobart, Clarence, Glenorchy and Kingborough Councils was agreed to remain at \$11,000 plus GST.

Contribution by non-core members who wish to join the committee but do not utilise the direct services of the EO will remain at \$3,000 per year.

Moved Ald Helen Burnet, seconded Ald Haydyn Nielsen the above funding contributions be confirmed

CARRIED

7 OTHER BUSINESS

7.1 Consideration of additional members

Sorell Council has indicated they would like to join Cycling South. A letter will be sent to confirm.

7.2 Appointment of Auditor for 2012/13 financial year

Alissa Charlton is appointed auditor.

Moved Ald Haydyn Nielson, seconded Cr Peter Geard

CARRIED

The meeting closed at 5.10pm.



ANNUAL REPORT INTRODUCTION

CyclingSouth is a regional organisation made up of the five Councils in the Greater Hobart area to provide a collaborative approach to increasing recreational and transportation usage of bicycles in order to help Councils achieve their goals to improve community health and well-being, social inclusion, access and sustainability. Cycling South grew from the Southern Regional Councils Bicycle Committee (formed in the 1990s) and commenced in mid-2000.

Cycling South facilitates strategic regional planning of bicycle networks and provides advocacy on behalf of the member councils for more state government resources and policies supporting cycling in the region. It provides a forum for local government to engage with the community by promoting the achievements of the member councils in active transport and recreation.

The regional focus recognises that the member Councils are interconnected and cycling projects in one municipal area benefit residents in adjoining municipalities as people move across council boundaries when they use their bicycles to commute to work, get exercise, meet with friends or go places.

A part-time Executive Officer is employed to provide regional coordination for bicycle network planning as well as work directly with Council Officers to provide support and specialist advice including identifying network priorities and technical design guidance.

The activities of CyclingSouth are overseen by a Management Committee comprising representatives of the member councils. In addition, key stakeholder groups are invited to attend committee meetings.

The organisations and their nominees represented on the Committee in 2012-2013 were:

Hobart City Council

Ald Helen Burnet (Deputy Chair)
Ald Philip Cocker
Ald Damon Thomas
Mr Owen Gerversoni (Manager–Traffic Engineering)
Mr Stuart Baird (Sustainable Transport Officer)

Glenorchy City Council

Ald Haydyn Neilsen
Ald Mat Stevenson
Ald Peter Ridler (Treasurer)
Mr Rod Marshall (Secretary / Public Officer)

Clarence City Council

Ald Kay McFarlane
Ald Sharyn Von Bertouch
Mr Ian Preece (Manager – Environmental Services)

Kingborough Council

Cr Flora Fox (Chair)
Mr Lindsay Bogg (Design Engineer)

Brighton Council

Cr Peter Geard

Bicycle Tasmania / Tasmanian Bicycle Council

Ms Emma Pharo

The day-to day implementation of CyclingSouth's strategic and operational plans is managed by the Executive Officer, Ms Mary McParland.

In order to facilitate the delivery of the program, Glenorchy City Council has acted since December 2004 as the host agency, providing office space and secretariat support, replacing some of the service provided by Hobart City Council between September 2000 and December 2004.



STRATEGIC OBJECTIVES

CyclingSouth's strategic objectives are to assist local government to meet strategic goals to create and maintain healthy, sustainable and socially connected communities. This is achieved in the following ways:

- Facilitate and support the development of cycling infrastructure in the Southern Metropolitan Region of Tasmania to increase opportunities for residents to adopt active transport modes and participate in recreation for improved community health and well-being.
- Maintain strong communication with other stakeholders, in particular state government representatives and agencies and community-based cycling organisations.
- Increase the participation in cycling through encouragement and education programs such as Adult Cycling Courses.
- Promote cycling activities and events in Tasmania such as National Ride to Work Day.



CHAIR'S REPORT

Overview of Year

Cycling South continues to engage with state government at all levels, from officers in various departments (Sport & Recreation, Infrastructure, Health) through to government ministers. Meetings were held with the Member for Denison, Mr Andrew Wilkie to discuss federal funding opportunities for the Hobart Regional Arterial Bicycle Network Plan prior to the last federal election.

Unfortunately an application to the Federal Nation Building Program for connecting university campuses between the waterfront, Hobart CBD and Sandy Bay was unsuccessful. The project would have included the important walking and cycling connection around Battery Point.

After starting the financial year without any state government funding programs available to contribute to the development of infrastructure for bike riding, it was pleasing that the State Government announced the return of the Trails and Bikeways Fund for 2013/14.



I would like to mention the Hobart Ride to Work Day Bicycle Commuter Breakfast was once again a wonderful celebratory event for cyclists of all ages.

Another highlight for me was attending the Bike Futures Seminar in Oct 2012 with 70 cycling professionals and enthusiasts from Victoria and Tasmania.

Summary

On behalf of CyclingSouth, I wish to thank Mary McParland, our Executive Officer, for her ongoing commitment, developing networks and overall enthusiasm to the day-to-day operations of CyclingSouth. I would like to record my appreciation for the Member Councils' elected and staff representatives, of CyclingSouth, for their contribution over the past year. I also acknowledge throughout the year the in-kind support that we received from the host Council, the Glenorchy City Council. This assistance is an invaluable resource to CyclingSouth's administrative operations.

**Cr Flora Fox
Chair**



EXECUTIVE OFFICER'S REPORT

Overview of Year

It has been a slow and gradual process but we are finally reaching a point where cycling is being integrated into transport policy. My role has involved working with officers from member councils, DIER, Sport & Recreation, Bicycle Tasmania and other organisations with an aim to establish an agreed framework on planning and delivery of bicycle infrastructure and support programs.

The Hobart Regional Arterial Bicycle Network Plan Progress

Progress has been slow with only a few small sections of the network constructed, although effort has been directed towards planning several projects.

Hobart

- The Sandy Bay Road bicycle infrastructure project made some progress. The Cycling South Executive Officer attended a tour in December 2012 of the City of Yarra in Melbourne with HCC aldermen to look at cycling infrastructure. Options for 3 different types of infrastructure for Sandy Bay Rd were prepared and recommendations were made to the aldermen. The Cycling South EO was one of three consultants who provided an assessment and presented at a council workshop. A decision was made to progress with on-road bike lanes and Cycling South provided input into the detailed design. It is expected the bike lanes will be installed in the next financial year.



Glenorchy

- A feasibility study was prepared for a track along Humphreys Rivulet to provide a connection between the Intercity Cycleway and Northgate and Tolosa Park. A 50% funding contribution for this project came from Cycling for Active Transport Local Infrastructure Development Fund which was secured by Cycling South.
- In conjunction with DIER a design was prepared for extending the Intercity Cycleway from Claremont to Austins Ferry and install on-road bike lanes to Goulds Lagoon. Cycling South provided input into the design. Funding is required to progress this project.

Clarence

- The focus has been on completing gaps in the Clarence Foreshore Trail. The missing section along the Esplanade in Lindisfarne was installed but the changes to the road environment created a level of controversy. Cycling South participated in a risk assessment carried out by a risk assessor from Council's insurer who found the section in Lindisfarne to be adequate and safe. Recommendations were made for improving other sections of the trail including removal of bollards and other potential hazards.
- Progressing recommendations made as part of a risk assessment carried out by SKM on Clarence St in January 2011 has been slow. The report identified a number of safety issues along the corridor for all user types, including people riding bikes, but the funding provided by Cycling for Active Transport Local Infrastructure Development Fund to carry out community consultation has not been used. DIER agreed to carry over the funding to the 2013/14 financial year.

- DIER's plans for the upgrade of the Rokeby Road corridor has inadequate provision for people walking or bike riding. The initial plans show an upgraded road through Rokeby but people walking and bike riding will not have the multi-user pathway extended through this section. Cycling South was invited to present evidence at the Public Works committee as a result of correspondence received from Bicycle Tasmania about the inadequacies of the design. The project officers were directed to incorporate a shared path in the space formerly proposed for sound barriers, which are no longer required.

Kingborough

- Cycling South secured funding through the Cycling for Active Transport Local Infrastructure Development Fund for completing the missing link on the Coffee Creek Trail between the Algona Rd underpass and Patriarch Drive. Aboriginal Heritage Assessment issues held up the project and DIER agree to carry over the funds to the 2013/14 financial year.
- A sealed shoulder was installed by DIER on the Channel Hwy over Bonnet Hill between Browns River and the golf course. Cycling South first raised this issue with DIER five years previously and worked with Kingborough BUG to progress the project. It was good to see it completed at last, which provides an improved safety outcome for people riding and driving.

Brighton

- Cycling South participated in regular meetings to identify a location for a BMX/Skate park in Bridgewater.

Grant applications

There were no state government grant programs that specifically funded bicycle infrastructure. Bicycle projects were ineligible to apply for major and minor grants through Sport and Recreation Tasmania, with the exception of the Tolosa Park children's track which received \$80,000 from an application submitted by Cycling South.

Since the demise of the Trails and Bikeways Fund and the Active Transport Local Infrastructure Development Fund the sources for external funding to assist local government deliver bicycle infrastructure were eliminated. Applications by the State Government to the Federal Government's Nation Building II fund were also unsuccessful.

It is clear that state government funding is essential to progress the development of the bike network. There are several 'shovel ready' projects that require funding to get underway.

A review of the progress made over the past 4 years when State Government funding was available indicates the effectiveness of the grants. Cycling South made the following successful applications:

DIER - Cycling for Active Transport Local Infrastructure Development Fund.

2011-12	Projects	Grant
Kingborough Council	Safe Routes to Schools - Coffee Creek Pathway connection from Algona Rd underpass to Patriarch Drive.	\$7,543
Clarence City Council	Clarence Street consultation	\$10,000
Hobart City Council and Glenorchy City Council	Upgrade and replace signage and chicane gates on the Intercity Cycleway	\$10,000
Glenorchy City Council	Humphreys Rivulet feasibility study	\$8,909

Sport & Recreation Tasmania - Trails and Bikeways Fund

2010-11	Regional projects	Grant
Brighton Council	Jordan River Path	\$14,000
Clarence City Council	Clarence Foreshore Trail at Geilston Bay (incl. bridge)	\$231,723
Clarence City Council	Clarence Foreshore Trail at Alexandra Esp, Bellerive	\$150,000
Cycling South	Develop regional bike map	\$5,000
Glenorchy City Council	Tolosa Cycling hub - criterium circuit	\$150,000
2009-10		

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Cycling South	Prepare Greater Hobart Mountain Bike Masterplan	\$22,000
Hobart City Council	Stage 3 - North-South MTB track	\$312,090
2008-09		
Brighton Council	Foreshore Trail - Bridgewater/Green Point	\$50,000
Clarence City Council	Clarence Foreshore Trail - Bellerive Bluff to Bellerive Beach	\$100,000
Glenorchy City Council	Intercity Cycleway - Cadbury link	\$100,000
Hobart City Council	Argyle & Campbell St bicycle lanes	\$160,000
Kingborough Council	Develop plan for Bonnet Hill bike lanes	\$5,000

Total funding secured from State Government by Cycling South and member councils in the past four years is \$430,909 (matched with local government funding)

Other Projects

Cycling South was involved in the following:

- Presented evidence at Legislative Council Integrated Transport meeting
- Provided input into the Main Road Transit Corridor Plan
- Made a submission to the Federal Government's active transport plan - *Walking, Riding and Public Transport*.
- Successfully nominated a local bike shop, Bike Ride, for a national cycling award.

Community events to encourage and promote cycling

Ride to Work Day – 17 October 2012

A community breakfast was hosted in Hobart as part of National Ride to Work Day. The event continues to attract new riders as well as bringing together regular riders who demonstrate that commuting to work is possible in Hobart and a reality for hundreds of workers.

State Bike Week – 12-20 March 2010

This year the Tasmanian Bicycle Council (TBC) coordinated the promotion of Bike Week statewide which included a commercial on Southern Cross. As a member of the TBC CyclingSouth assisted with the promotion and organisation of the following events in conjunction with Bicycle Tasmania

- Family Ride (Clarence area)
- Tour de Femme (Clarence area)

The purpose of Bike Week is to provide incentive for people to get out on their bikes and offers a range of rides to cater for all age groups and abilities.

Cycling education

CyclingSouth continued to run adult cycling courses. A new commuter course was introduced with the first one run in March for state government employees. Mainly women participate in the courses and feedback indicates that the courses provide people with skill and knowledge to ride on roads with more confidence.

Summary

CyclingSouth has a strong identity as the regional cycling body. The monthly Cycling South e-newsletter continues to promote the cycling projects carried out by the member councils.

The support of Glenorchy City Council that provide the office space, phone connection and utilities to run the office needs to be acknowledged as well as the support of Rod Marshall who is involved with the day to day running of Cycling South.

I would also like to recognise the productive and valuable working relationships I have with council officers from the member councils including Greg, Russell and Alli at Glenorchy; Stu and Owen at Hobart; Ian, Ross and John at Clarence; and Renai and Daniel at Kingborough; as well as Emma and Jeff from Bicycle Tasmania and Luke from DIER. Finally, I would like to acknowledge my appreciation for the Committee of Management who operate in a cooperative manner to achieve the goals of CyclingSouth in the region.

MARY McPARLAND
Executive Officer

FINANCIAL RECORDS

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2013