



**ANNUAL REPORT
2011-2012**

Presented at the Annual General Meeting

**Wednesday 5 December 2012
at 4.30pm**

**Dame Mabel Miller Room
Hobart Town Hall**



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ANNUAL GENERAL MEETING NOTES & AGENDA

As required under the Rules of CyclingSouth Inc:

- The date and agenda of the Annual General Meeting was duly notified to members at least 14 days prior to the meeting date.
- Reports on the transactions of CyclingSouth Inc in the last preceding financial year are presented in this document for presentation to the Annual General Meeting.
- The following agenda shall apply for the Annual General Meeting on Wednesday 5 December 2012.

AGENDA

1. Attendance and Apologies
2. Confirmation of minutes of preceding Annual General Meeting on 7 December 2011, and/or any other General Meeting held since.
3. Receipt from Management Committee, Auditor and servants of CyclingSouth Inc reports on the transactions of CyclingSouth Inc during the last preceding financial year.
4. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 4.1. Hobart
 - 4.2. Clarence
 - 4.3. Kingborough
 - 4.4. Glenorchy
 - 4.5. Brighton
5. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 5.1. Chair
 - 5.2. Deputy Chair
 - 5.3. Secretary
 - 5.4. Treasurer
6. Contribution to CyclingSouth for 2012/13
7. Other business
 - Consideration of additional members
8. Close



MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

MINUTES OF ANNUAL GENERAL MEETING

Wednesday 7 December 2011

4.30pm

Lady Osborne Room, Hobart City Council

Meeting opened 4.30pm

1. PRESENT

Chair Cr Flora Fox (Kingborough Council)
Deputy Chair Ald Helen Burnet (Hobart City Council)
Members Ald Philip Cocker (Hobart City Council)
Ald Haydyn Nielsen (Glenorchy City Council)
Rod Marshall (Glenorchy City Council)
Ian Preece (Clarence City Council)
Ald Kay McFarlane (Clarence City Council)
Mary McParland (Executive Officer)
Stuart Baird (Hobart City Council)
Ald Peter Ridler (Glenorchy City Council)

APOLOGIES

Ald Bill Harvey (Hobart City Council)
Lindsay Bogg (Kingborough Council)
Ald Matt Stevenson (Glenorchy City Council)

2. PREVIOUS MINUTES

The Minutes of the previous meeting on 6 October 2010 were tabled

Moved Ald Haydyn Nielsen, Seconded Ald Kay McFarlane that the minutes be adopted

CARRIED

3. ANNUAL REPORT

3.1 Chair's Report

Cr Flora Fox addressed the committee and gave an overview of the state of cycling in Tasmania and Cycling South's role in engaging with state government. The Hobart Regional Arterial Bicycle Network Plan was acknowledged by being awarded the Medibank Active Tasmania Award for Collaboration in 2010.

The Chair report acknowledged contribution of the member councils and staff, in particular Glenorchy Council for hosting the CyclingSouth office.

Moved Cr Peter Geard; Seconded Ald Haydyn Nielsen that the reports be received.

CARRIED

3.2 Executive Officer's Report

The Executive Officer provided an overview of activities for the past 5 years and looked at progress made during that time. In 2006 the Cycling South member councils had no active bike strategies and the state government had no policy or recognition for walking and cycling as part of transport.

Over the past 5 years Cycling South has played a role in

- Development of local bicycle plans
- Preparation of the Hobart Regional Arterial Bicycle Network Plan which was endorsed by all 5 councils and used by DIER as part of their priority-setting for bicycle infrastructure.
- DIER finally recognising that walking and cycling have a role in transport. A Walking and Cycling Strategy was developed and an Active Transport Project Officer was appointed to implement the plan in 2011.
- The Trails and Bikeways Fund was established by Sport and Recreation Tasmania which assisted to fund significant sections of the arterial bicycle network including:
 - Clarence Foreshore Trail
 - Intercity Cycleway extensions and Tolosa Park Cycling Hub
 - Hobart CBD to Lenah Valley route (Argyle and Campbell St bicycle lanes)
 - Foreshore tracks in Bridgewater and Old Beach
 - Bonnet Hill bike lane feasibility
 - North-South Mountain Bike track
- DIER funded or incorporated bicycle infrastructure into large road projects with input from Cycling South including:
 - Tasman Bridge ramp and safety improvements (a project pushed by Premier David Bartlett)
 - Whitewater Creek Track and Coffee Creek Trail underpass at Algona Rd as part of the Kingston Bypass project
 - Bridgewater to Pontville Path southern section as part of the Brighton Bypass project.
- Successful lobbying for the Cycling for Active Transport Local Infrastructure Development Fund to undertake planning work on bicycle projects. Project assessments were carried out for Clarence St and Derwent Park Rd.
- A bicycle counting program, Super Tuesday, was coordinated across the region by Cycling South to gain data on the routes people are riding bicycles.
- A Greater Hobart Mountain Bike Plan was developed as a result of a joint funding application facilitated by Cycling South and steering committee made up of the 5 Hobart area councils.
- Adult Cycling Courses continue to be run each year, providing bicycle education and skill development to mostly middle aged women.
- Cycling promotion events such as Ride to Work Day and Bike Week continue to grow and encourage greater participation in cycling.

The achievements of Cycling South over the past 5 years have been considerable and the aim is to continue planning and implementing a bicycle network across the region in conjunction with local and state government.

Moved Cr Peter Geard_; Seconded Ald Haydyn Nielsen that the reports be received.

CARRIED

3.3 Financial Report

The audited financial reports for 2009/10 and 2010/11 were presented.

Moved Cr Peter Geard and Seconded Ald Helen Burnet that the auditors report for 2009/10 and 2010/11 figures be accepted and endorsed by the committee.

CARRIED

4 APPOINTMENT OF MANAGEMENT COMMITTEE MEMBERS

Appointment of Management Committee members in accordance with Rule 22 of the Rules of CyclingSouth Inc.

4.1 Hobart City Council Ald Helen Burnett (nominated voting member)

Ald Damon Thomas

Ald Philip Cocker

Mr Owen Gerversoni

Mr Stuart Baird

4.2 Clarence City Council Ald Kay McFarlane (nominated voting member)

Ald Sharyn von Bertouch

Mr Ian Preece

4.3 Kingborough Council Cr Flora Fox (nominated voting member)

Mr Lindsay Bogg

4.4 Glenorchy City Council Ald Haydyn Nielsen (nominated voting member)

Ald Matt Stevenson

Ald Peter Ridler

Mr Rod Marshall

4.5 Brighton Council Cr Peter Geard (nominated voting member)

Moved Ald Helen Burnet, Seconded Cr Peter Geard that the above-mentioned representatives be appointed to the Committee of Management of CyclingSouth

CARRIED

5 CHANGES TO CONSTITUTION.

Proposed changes to the Rules of CyclingSouth Inc.

Rule 5.1.3 To work towards becoming a self-funded cycling promotion and development unit

Proposed changes – remove from rules.

Moved Cr Peter Geard, seconded Ald Haydyn Nielsen the above rule change be accepted

CARRIED

Rule 14.1 At least 14 days before the date fixed for holding a General Meeting of the Association, the Public Officer of CyclingSouth Inc is to *cause to be inserted in at least one newspaper published in Tasmania an advertisement specifying the place, day and time for holding of the meeting, and the nature of the business to be transacted at the meeting.*

Proposed changes – Replace with “advertise the AGM on the Cycling South website specifying the place, day and time for holding of the meeting, and the nature of the business to be transacted at the meeting. Existing members of Cycling South will be notified of the AGM by email.”

ACTION: Executive Officer to investigate requirements of incorporated bodies to advertise their AGMs.

6 CONTRIBUTION TO CYCLING SOUTH.

Funding contribution to the employment of the EO and operational expenses from Hobart, Clarence, Glenorchy and Kingborough Councils was agreed to increase by \$1,000 to \$12,000 plus GST.

Contribution by non-core members who wish to join the committee but do not utilise the direct services of the EO will increase by \$1,000 to \$3,000 per year.

Moved Ald Kay McFarlane, seconded Ald Haydyn Nielsen the above funding contributions be confirmed

CARRIED

7 OTHER BUSINESS

7.1 Location of meetings

A discussion was held around the benefit to raising the profile of Cycling South at member Council offices by rotating the meetings.

Moved Ald Kay McFarlane, seconded Ald Haydyn Nielsen the meetings be rotated amongst the 4 core member councils

CARRIED

7.2 Consideration of additional members

Sorell Council has indicated an interest in joining Cycling South. The EO will contact Sorell to find out what their expectations are and what we can offer and follow up with an invitation to join for a basic fee with additional services charged.

Moved Ald Haydyn Nielsen, seconded Ald Kay McFarlane

CARRIED

The meeting closed at 5.15pm.



ANNUAL REPORT INTRODUCTION

CyclingSouth is a regional organisation made up of the five Councils in the Greater Hobart area to provide a collaborative approach to increasing recreational and transportation usage of bicycles in order to help Councils achieve their goals to improve community health and well-being, social inclusion, access and sustainability. Cycling South grew from the Southern Regional Councils Bicycle Committee (formed in the 1990s) and commenced in mid-2000.

Cycling South facilitates strategic regional planning of bicycle networks and provides advocacy on behalf of the member councils for more state government resources and policies supporting cycling in the region. It provides a forum for local government to engage with the community by promoting the achievements of the member councils in active transport and recreation.

The regional focus recognises that the member Councils are interconnected and cycling projects in one municipal area benefit residents in adjoining municipalities as people move across council boundaries when they use their bikes to commute to work, get exercise, meet with friends or go places.

A part-time Executive Officer is employed to provide regional coordination for bicycle network planning as well as work directly with Council Officers to provide support and specialist advice including identifying network priorities and technical design guidance.

The activities of CyclingSouth are overseen by a Management Committee comprising representatives of the member councils. In addition, key stakeholder groups are invited to attend committee meetings.

The organisations and their nominees represented on the Committee in 2011-2012 were:

Hobart City Council

Ald Helen Burnet (Deputy Chair)
Ald Philip Cocker
Ald Damon Thomas
Mr Owen Gerversoni (Manager–Traffic Engineering)
Mr Stuart Baird (Sustainable Transport Officer)

Glenorchy City Council

Ald Haydyn Neilsen
Ald Mat Stevenson
Ald Peter Ridler (Treasurer)
Mr Rod Marshall (Secretary / Public Officer)

Clarence City Council

Ald Kay McFarlane
Ald Sharyn Von Bertouch
Mr Ian Preece (Manager – Environmental Services)

Kingborough Council

Cr Flora Fox (Chair)
Mr Lindsay Bogg (Design Engineer)

Brighton Council

Cr Peter Geard

Bicycle Tasmania / Tasmanian Bicycle Council

Ms Emma Pharo

The day-to day implementation of CyclingSouth's strategic and operational plans is managed by the Executive Officer, Ms Mary McParland.

In order to facilitate the delivery of the program, Glenorchy City Council has acted since December 2004 as the host agency, providing office space and secretariat support, replacing some of the service provided by Hobart City Council between September 2000 and December 2004.



STRATEGIC OBJECTIVES

CyclingSouth's strategic objectives are to assist local government to meet strategic goals to create and maintain healthy, sustainable and socially connected communities. This is achieved in the following ways:

- Facilitate and support the development of cycling infrastructure in the Southern Metropolitan Region of Tasmania to increase opportunities for residents to adopt active transport modes and participate in recreation for improved community health and well-being.
- Maintain strong communication with other stakeholders, in particular state government representatives and agencies and community-based cycling organisations.
- Increase the participation in cycling through encouragement and education programs such as Adult Cycling Courses.
- Promote cycling activities and events in Tasmania such as National Ride to Work Day.



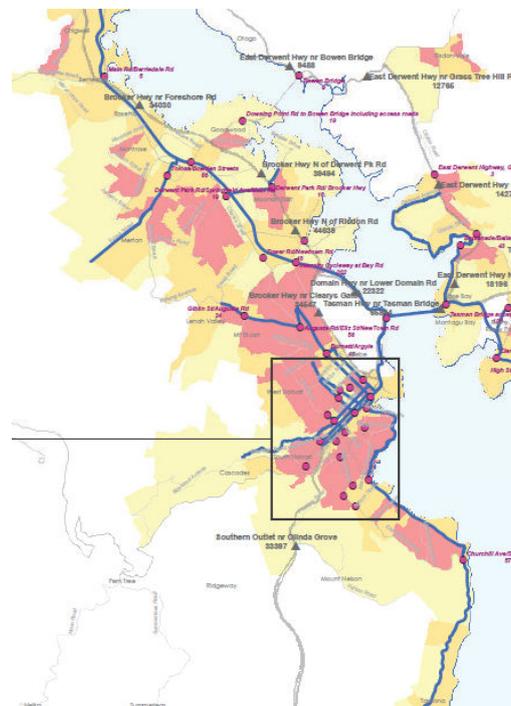
CHAIR'S REPORT

Overview of Year

Cycling South continues to engage with state government at all levels, from officers in various departments (Sport & Recreation, Infrastructure, Health) through to government ministers. Throughout the year meetings were held with the Minister for Sustainable Transport, Mr Nick McKim, and the Minister for Infrastructure, David O'Byrne in order to keep cycling and bicycle infrastructure on the State Government agenda.

Cycling South, along with other stakeholders, provided input into the State Government's Principle Urban Cycling Networks Plan which identifies the highest priority transport oriented cycling routes in Hobart. The routes identified in the plan are consistent with those outlined in Hobart Regional Arterial Bicycle Network Plan.

Funding applications were made to the Cycling for Active Transport Local Infrastructure Development Fund which is the only remaining grant program available since the Sport & Recreation Trails and Bikeways Fund ceased. Cycling South was successful in obtaining five grants (matched by local councils) for planning and minor infrastructure projects.



DIER's Principle Urban Cycling Network



The 2011 Ride to Work Day breakfast was once again a wonderful celebratory event for people of all ages who stopped at the breakfast on their way to work by bike. It demonstrates that cycling is an important part of our transport system and needs to be included in all transport planning.

The Bike Week Cadence Award for an individual who has made a significant contribution to cycling in Southern Tasmania was awarded to Jeff Dunn, President of Bicycle Tasmania. I presented the award to Jeff at the Cycling Awards evening held at the New Sydney Hotel on 8 March 2012.

Another highlight during the year for me was attending the Bike Futures Seminar in Launceston with 70 cycling professionals and enthusiasts from Victoria and Tasmania.

Summary

On behalf of CyclingSouth, I wish to thank Mary McParland, our Executive Officer, for her ongoing commitment, developing networks and overall enthusiasm to the day-to-day operations of CyclingSouth. I would like to record my appreciation for the Member Councils' elected and staff representatives for their contribution over the past year. I also acknowledge throughout the year the in-kind support that we received from the host Council, the Glenorchy City Council. This assistance is an invaluable resource to CyclingSouth's administrative operations.

**Cr Flora Fox
Chair**



EXECUTIVE OFFICER'S REPORT

Overview of Year

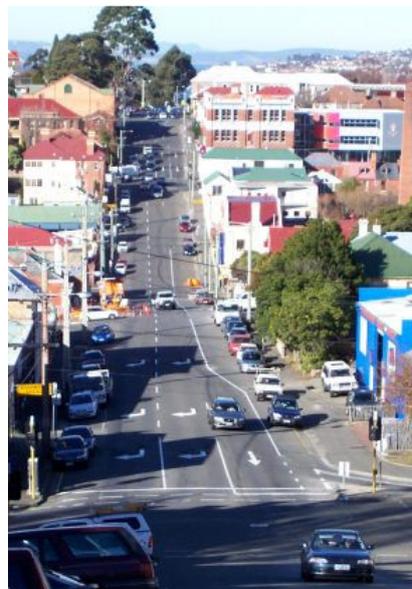
The past couple of years have been spent developing a strategic bike plan for the Hobart region as well as working with State Government to ensure appropriate transport policies supporting cycling are in place. We are now at the stage where it is time to start constructing the network. With the *Sport and Recreation Tasmania Trails and Bikeways Program* no longer available and the *Cycling for Active Transport Local Infrastructure Development Fund* possibly not being extended the challenge will be for local government to find the resources to build the cycling network.

There are positive indications that DIER's Principle Urban Cycling Network may receive funding for specific projects in the 2012/13 financial year. The State Government also prepared an application to the Federal Government's Nation Building 2 fund for construction of sections of the bike network, particularly linking UTAS campuses and the CBD. If successful this grant will make a significant contribution to making progress on strategically important sections of the network including the Battery Point Walkway.

The Hobart Regional Arterial Bicycle Network Plan Progress

One of the challenges in developing the Hobart Regional Arterial Bicycle Network Plan is facilitating community understanding of why a bicycle network is important and promoting acceptance of changes to the way some of our roads look and function. The Sandy Bay Road walking and cycling project is an example of a difficult and complex project generating strong views and opinions.

There are opportunities to focus on sections of the network which are easier to deliver because they don't require any significant changes or have broader benefit than just cycling. Examples include Molle St which had bike lanes installed as part of a road safety project to improve safety of people crossing the road from the Hobart Rivulet Track. It involved reducing the number of lanes from three to two which created space to install a bike lane. Upgrades to the Channel Hwy in Kingston incorporated a bicycle lane and the new Kingston bypass included the construction of a section of the Whitewater Creek Trail.



Projects in the planning (P) or implementation (I) phase in 2011/12 include:

- Sandy Bay Road (P)
- Battery Point Walkway (P)
- Clarence Foreshore Trail at Esplanade, Lindisfarne (P)
- Tasman Hwy pathway (P)
- Tolosa Park children's bike track (P)
- Seymour St, Brighton children's bike track (I)
- Clarence Foreshore Trail at Alexandra Esp, Bellerive (I)
- Montrose Foreshore Trail (I)
- Tolosa Park criterium Circuit (I)
- Channel Hwy in Kingston from Beach Rd to Hutchins St (I)
- Whitewater Creek Track-Summerleas Rd to Spring Farm Rd (I)
- Hobart Rivulet Track (I)
- Jordan River Trail (I)

Grant applications

CyclingSouth was successful in obtaining five grants through the Cycling for Active Transport Local Infrastructure Development Fund.

Council area	Projects	Grant
Kingborough Council	Safe Routes to Schools - Coffee Creek Pathway connection from Algona Rd underpass to Patriarch Drive.	\$10,000
Glenorchy Council	Humphrey's Rivulet Track feasibility Study	\$10,000
Hobart & Glenorchy Councils	Intercity Cycleway signage renewal	\$10,000
Clarence Council	Clarence St safety improvements and bike lanes consultation	\$10,000

Cycling South was also successful obtaining a grant from Sport & Recreation Tasmania

Council area	Projects	Grant
Glenorchy Council	Children's bicycle training track at Tolosa Park.	\$80,000

Hobart Bike Map

Thanks to a grant from Sport and Recreation Tasmania and prize money from the Medibank Private Active Tasmania Awards, a new version of the Hobart Bike Map was designed and printed. The previous map was printed 12 years previously and was out of date and out of print. The map has proved popular as it provides information on city cycling routes, mountain bike tracks, BMX and skate parks, family rides and regional touring routes. It includes detailed maps of the Hobart CBD, Kingston CBD and Brighton township. 2300 were printed on waterproof paper



Hobart Counts

Gathering data on bicycle use is an important tool when determining priority routes and monitoring usage. The Super Tuesday counts in March 2011 was managed by Bicycle Tasmania with count sites in the Hobart region coordinated by Cycling South. Useful data obtained from the counts included:

- Clarence St carried twice as many riders as the Clarence Foreshore Trail during the morning peak
- Morrison St is one of the busiest cycling routes in Hobart carrying feeder traffic from Sandy Bay Rd/Battery Point and the Intercity Cycleway.
- The Intercity cycleway beyond Glenorchy carries as many northbound riders as southbound.

Advocating for infrastructure improvements for cycling

Over the year Cycling South continued to engage with DIER and other agencies to provide input into planning and design on a range of projects including:

- South Arm Hwy upgrade
- Bridgewater Bridge project
- Waterfront shared use zone improvements
- Northern Suburbs Transit Corridor Study

Community events to encourage and promote cycling

Cycling education

CyclingSouth continued to run adult cycling courses, particularly for adults who never learnt to ride as children. We ran courses in November 2011 and April 2012.

Ride to Work Day – 19 October 2011

A community breakfast was hosted in Hobart as part of National Ride to Work Day. The event continues to attract new riders as well as bringing together regular riders who demonstrate that commuting to work is possible in Hobart and a reality for hundreds of workers.

A commuter challenge was organised by Bicycle Tasmania involving a number of Hobart radio stations that competed with different modes of travel to get to the breakfast in the quickest time including bus, car, ferry, walking, skating and cycling.



State Bike Week – 10-18 March 2010

The Tasmanian Bicycle Council coordinated the promotion of Bike Week statewide while CyclingSouth assisted with the promotion and organisation of the following events in conjunction with Bicycle Tasmania:

- Family Ride (Clarence Foreshore Trail)
- Tour de Femme (Clarence area)

The purpose of Bike Week is to provide incentive for people to get out on their bikes and offers a range of rides to cater for all age groups and abilities.

Summary

Cycling South member councils made the most of funding opportunities in the past year to expand the bike network. Progress is slow but steady with several additions made to the pathway network in Brighton, Bridgewater, Bellerive, Kingston, South Hobart and Montrose. On-road bike facilities are still a challenge but I hope to see a few wider streets with ample space for bike lanes tackled in the upcoming year.

The support of Glenorchy City Council that provide the office space, phone connection and utilities to run the office needs to be acknowledged as well as the support of Rod Marshall who is involved with the day to day running of Cycling South.

I would also like to recognise the productive and valuable working relationships I have with council officers from the member councils including Greg, Russell and Hannah at Glenorchy; Mary and Owen at Hobart; Ian, Ross and John at Clarence; and Renai and Daniel at Kingborough; as well as Emma and Jeff from Bicycle Tasmania and Janine from DIER. Finally, I would like to acknowledge my appreciation for the Committee of Management who operate in a cooperative manner to achieve the goals of CyclingSouth in the region.

MARY McPARLAND
Executive Officer

FINANCIAL RECORDS

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2012