



**ANNUAL REPORT
2009-2010**

Presented at the Annual General Meeting

**Wednesday 6 October 2010
at 4.30pm**

**Committee Room
Clarence City Council
Rosny Park**



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ANNUAL GENERAL MEETING NOTES & AGENDA

As required under the Rules of CyclingSouth Inc:

- The date and agenda of the Annual General Meeting was duly notified to members at least 14 days prior to the meeting date.
- Reports on the transactions of CyclingSouth Inc in the last preceding financial year are presented in this document for presentation to the Annual General Meeting.
- The following agenda shall apply for the Annual General Meeting on Wednesday 6 October 2010.

AGENDA

1. Attendance and Apologies
2. Confirmation of minutes of preceding Annual General Meeting on 2 September 2009, and/or any other General Meeting held since.
3. Receipt from Management Committee, Auditor and servants of CyclingSouth Inc reports on the transactions of CyclingSouth Inc during the last preceding financial year, as well as audited 2007/08 financial reports.
4. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 4.1. Hobart
 - 4.2. Clarence
 - 4.3. Kingborough
 - 4.4. Glenorchy
 - 4.5. Brighton
5. Appointment of Management Committee Members in accordance with Rule 22 of the Rules of CyclingSouth Inc.
 - 5.1. Chair
 - 5.2. Deputy Chair
 - 5.3. Secretary
 - 5.4. Treasurer
6. Contribution to CyclingSouth for 2011/12
7. Close



MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

MINUTES OF ANNUAL GENERAL MEETING

Wednesday 2 September 2009

4.30pm

Dame Mabel Miller Room

Hobart Town Hall

Meeting opened 4.30pm

1. PRESENT

Chair Cr Flora Fox (Kingborough Council)
Deputy Chair Ald Helen Burnet (Hobart City Council)
Members Cr Peter Geard (Brighton Council)
Ald Philip Cocker (Hobart City Council)
Owen Gerversoni (Hobart City Council)
Stuart Baird (Hobart City Council)
Lindsay Bogg (Kingborough Council)
Ald Peter Ridler (Glenorchy City Council)
Ald Haydyn Nielsen (Glenorchy City Council)
Mary McParland (Executive Officer)

APOLOGIES

Ald Stuart Slade (Glenorchy City Council)
Rod Marshall (Glenorchy City Council)
Mathew Stirling (Clarence City Council)
Tim Stredwick (Bicycle Tasmania)
Ald Kay McFarlane (Clarence City Council)

2. PREVIOUS MINUTES

The Minutes of the previous meeting on 17 September 2008 were tabled

Moved Ald Peter Ridler, Seconded Helen Burnett that the minutes be adopted

CARRIED

3. ANNUAL REPORT

3.1 Chair's Report

Cr Flora Fox addressed the committee on the activities of the past year, providing an overview of Ride to Work Day and Bike Week and the development of the Hobart Regional Arterial Bicycle Network Plan.

The Chair report acknowledged the return of Brighton Council to CyclingSouth and recognised the contribution of the member councils and staff, in particular Glenorchy Council for hosting the CyclingSouth office.

Moved Ald Helen Burnet; Seconded Ald Peter Ridler that the reports be received.

CARRIED

3.2 *Executive Officer's Report*

The Executive Officer provided an overview of activities for the year including:

- Development of the Hobart Regional Bicycle Network Plan
- Advocating for infrastructure improvements
- Increasing the profile of CyclingSouth
- Successful grant applications
- Community events to encourage and promote cycling
- Provision of cycling education

Moved Ald Helen Burnet; Seconded Ald Peter Ridler that the reports be received.

CARRIED

3.3 *Financial Report*

The audited financial reports for 2007/08 were presented. Unaudited figures for 2008/09 were also presented. These are currently with the auditor.

PAYG statement for 2008/09 is completed.

BAS statement not due until March 2010

The Return of Association for 2008/09 will be lodged on completion of the audit

Moved Ald Peter Ridler and Seconded Ald Haydyn Nielson that the unaudited figures for 2008//09 be accepted and upon completion of the audit be circulated to all members.

CARRIED

4 APPOINTMENT OF MANAGEMENT COMMITTEE MEMBERS

Appointment of Management Committee members in accordance with Rule 22 of the Rules of CyclingSouth Inc.

- | | |
|----------------------------|---|
| 4.1 Hobart City Council | Ald Helen Burnett (nominated voting member)
Ald Philip Cocker
Mr Owen Gerversoni
Mr Stuart Baird |
| 4.2 Clarence City Council | Ald Kay McFarlane (nominated voting member)
Mr Mathew Stirling |
| 4.3 Kingborough Council | Cr Flora Fox (nominated voting member)
Mr Lindsay Bogg |
| 4.4 Glenorchy City Council | Ald Stuart Slade (nominated voting member)
Ald Haydyn Neilsen
Ald Peter Ridler
Mr Rod Marshall |
| 4.5 Brighton Council | Cr Peter Geard (nominated voting member) |

Moved Ald Helen Burnet, Seconded Ald Peter Ridler that the above-mentioned representatives be appointed to the Committee of Management of CyclingSouth

CARRIED

5 DETERMINATION OF REMUNERATION OF SERVANTS OF CYCLINGSOUTH INC

This matter is being dealt with and will be raised at the next general meeting.

The meeting closed at 5.00pm.



ANNUAL REPORT INTRODUCTION

CyclingSouth commenced as a joint initiative of the five Councils in the Southern Metropolitan Area of Tasmania – Hobart, Glenorchy, Clarence, Kingborough and Brighton – and was established with seed funding over three years from the former Tasmanian Office of Sport and Recreation (now Sport and Recreation Tasmania). The State's bicycle advocacy group, Bicycle Tasmania, is a community partner.

The organisation grew from the Southern Regional Councils Bicycle Committee that was established in the mid-1990s and was responsible for several significant developments

In mid-2000, the Regional Committee successfully applied to the Tasmanian Office of Sport and Recreation to contribute half the funding for a Southern Regional Bicycle Development Program. The Regional Committee's five Council Members agreed to contribute the other half of the required funding. As a result, a full-time Development Officer was appointed on 18 September 2000. The title, Development Officer, has since changed to Executive Officer to reflect the position's responsibilities.

The program set out to encourage increased recreational and transportation usage of bikes. The activities of CyclingSouth are overseen by a Management Committee comprising representatives of the key stakeholder groups.

The organisations and their nominees represented on the Committee in 2009-2010 were:

Hobart City Council

Ald Helen Burnet (Deputy Chair)

Ald Philip Cocker

Ald Bill Harvey

Ald Jeff Briscoe

Mr Owen Gerversoni (Manager – Traffic Engineering)

Mr Stuart Baird (Sustainable Transport Officer)

Clarence City Council

Ald Kay McFarlane

Mr Ian Preece (Manager – Environmental Services)

Brighton Council

Cr Peter Geard

Glenorchy City Council

Ald Haydyn Neilsen

Ald Bob VerVaart

Ald Peter Ridler (Treasurer)

Mr Rod Marshall (Secretary / Public Officer)

Kingborough Council

Cr Flora Fox (Chair)

Mr Lindsay Bogg (Design Engineer)

Bicycle Tasmania

Mr Tim Stredwick

The day-to day implementation of CyclingSouth's strategic and operational plans is managed by the Executive Officer, Ms Mary McParland.

In order to facilitate the delivery of the program, Glenorchy City Council has acted since December 2004 as the host agency, providing office space and secretariat support, replacing some of the service provided by Hobart City Council between September 2000 and December 2004.



STRATEGIC OBJECTIVES

CyclingSouth's strategic objectives continue to be:

- Assist in the development of cycling infrastructure in the Southern Metropolitan Region of Tasmania.
- Maintain strong communication with other community stakeholders.
- Increase the participation in cycling through encouragement and education programs (eg: Adult Cycling Courses)
- Promote cycling activities and events in Tasmania such as State Bike Week



CHAIR'S REPORT

Overview of Year

It has been a promising year in my second term as Chair of CyclingSouth. The Hobart Regional Arterial Bicycle Network Plan was endorsed by the five Cycling South member councils in early 2010. This is an important strategic document which not only outlines a vision for an arterial bicycle network but will be a useful tool in seeking funding in the future to develop infrastructure. Several sections of the network identified in the plan have been developed including Argyle and Campbell Streets in Hobart, Clarence Foreshore Trail in Bellerive, the Intercity Cycleway at Claremont and further planning work on the Channel Hwy bike lanes over Bonnet Hill.

The State Government is increasingly recognising the value of cycling in the community for the social, health and environmental benefits it brings. In addition to a designated fund for developing cycling infrastructure through the Sport & Recreation Trails and Bikeways Program, a Walking and Cycling Strategy was released as part of the Tasmanian Urban Public Transport Study. Although the strategy only provides a policy framework it is an important first step by the State Government in recognising alternative transport modes. Major DIER road projects such as the Kingston Bypass and Brighton Bypass are seeing pathways for walking and cycling being included in the design and construction and funds have been allocated for improvements to access the Tasman Bridge for cyclists.

After the State Election in March a new Minister for Sustainable Transport position was created within State Government. In conjunction with a keen, bike riding Premier, these developments further enhance opportunities for developing a bicycle network and progressing and encouraging higher participation in cycling for recreation and transport.

Our Executive Officer continues to act in the role of Secretary for the Tasmanian Bicycle Council and liaise with individual member councils and DIER officers on bicycle projects, providing valuable input into development and design of projects.

Summary

Cycling South continues to provide a coordinated regional approach to the development of cycling networks and promoting increased participation in bike riding in the Hobart area. On behalf of the CyclingSouth Committee of Management, I wish to thank Mary McParland, our Executive Officer, for her ongoing commitment, developing networks and overall enthusiasm to the day-to-day operations of CyclingSouth. I would like to record my appreciation for the Member Councils' elected and staff representatives, of CyclingSouth, for their contribution over the past year. I also acknowledge throughout the year the in-kind support that we received from the host Council, the Glenorchy City Council. This assistance is an invaluable resource to CyclingSouth's administrative operations.

Cr Flora Fox
Chair



EXECUTIVE OFFICER'S REPORT

Overview of Year

A main focus of my role is to facilitate the development of cycling infrastructure to give people places to ride where they feel comfortable and instilling a community culture where cycling for transport is seen as normal. CyclingSouth is attempting to achieve this in the following ways:

1. Hobart Regional Bicycle Network Plan

The plan was fully endorsed by the 5 member Councils by February 2010. It was launched at a breakfast forum held on 24 February attended by politicians, officers from local and state government agencies and cycling group representatives. Each major political party (Liberal, ALP and Tasmanian Greens) were invited to speak on their cycling policies in the lead up to the state election in March.

The regional bike plan is an important strategic document that provides recognition of a desired bicycle network across the region and recognised by local government and state government departments.

Projects identified in the plan that were delivered this financial year include:

- Brighton – Construction of foreshore trail.
- Glenorchy - Extension of the Intercity Cycleway to Bilton Rd, Claremont and Cadbury path link
- Clarence – Completion of Clarence Foreshore Trail missing link at Victoria Esplanade, Bellerive.
- Hobart – Installation of Argyle and Campbell St bike lanes
- Kingborough – Preparation of concept plans for uphill bike lanes over Bonnet Hill.

In addition bike lanes were installed on Molle St as part of the Hobart Rivulet pedestrian crossing project.



UTAS Vice Chancellor Daryl Le Grew welcomes guests.

Super Tuesday bike counts

On Tuesday 2 March 2010 counts were carried out at 44 sites across the region to obtain data on the number of cyclists using various routes in the morning peak. The count provides a useful snapshot of where people are riding and the most popular routes and provides a base line for measuring change in the future.

2. Advocating for infrastructure improvements for cycling

Throughout the year we continue to engage with organisations and agencies to deliver infrastructure projects and other measures such as speed reduction to increase the network and make roads safer for cyclists to use. DIER introduced their first walking and cycling policy which provides a starting point for a broader focus on roads and traffic planning and discussions around developing signage guidelines for cycling routes has occurred between DIER staff and Cycling South.

Projects that Cycling South had input into which were delivered this year include:

- DIER – Granton Roundabout bike lanes
- DIER – Lyell Hwy sealed shoulders
- DIER – Tasman Bridge fire hydrant modifications to eliminate risk of cyclists hitting them.
- Hobart Waterfront Authority – Upgrades to shared pathway and changes to Muirs car park entrance.

3. Increasing our profile

Cycling South continues to be recognised as a key stakeholder for cycling-related issues in the region and statewide. In July 2009 Cycling South gave a presentation to the RACT joint regional advisory committee meeting in Launceston to provide an overview of cycling as a transport mode. As an organisation we are invited to attend stakeholder meetings and participate in workshops on sustainable transport issues. Our website continues to be a valuable source of information to the public and provides a forum for the member council to promote the cycling projects they are undertaking. Each month the CyclingSouth e-newsletter is sent to around 2200 people who receive the update on new developments and cycling activities in southern Tasmania.

4. Successful grant applications

CyclingSouth was successful in obtaining a grant from the state Tracks, Trails and Bikeways Fund for the Hobart Regional Mountain Bike Masterplan.

5. Community events to encourage and promote cycling

Ride to Work Day – 14 October 2009

Another excellent turnout to the breakfast despite the poor rainy weather in the lead-up and a slight reduction in the number of registrations. Around 80 registered riders were riding to work for the first time.

ABC local radio broadcast live from the site and activities included interviews with riders, helmet hair repair, Crank virtual reality cycling, and displays by organisations and councils. RACT Bike Assist Cycle Angels provided encouragement to riders on the main routes into the CBD.

Premier David Bartlett rode to work and the breakfast was also attended by Lord Mayor Rob Valentine and Kingborough Mayor Graham Bury. Food was provided by Bakers Delight, Australian Bananas and Hobart City Council.

Ride to Work Day is an important behaviour-change event that aims to make our cities more sustainable by promoting alternative transport opportunities to replace single-occupant car trips.



State Bike Week – 6-14 March 2010

CyclingSouth organised the following events as part of the State Bike Week Program:

- Cycling Festival at Cornelian Bay (in conjunction with Bicycle Tasmania)
- Round the River Ride (Hobart, Clarence & Glenorchy areas)
- Family Ride (Hobart area)

The weather was perfect with around 30 people participating in the family through the Cornelian Bay Cemetery. Around 60 participants did the Round the Rive Ride. The Bicycle Tasmania rides were also well supported with around 300 participants. An awards night was held after Bike Week to acknowledge the contribution of Alderman Stuart Slade with a special contribution award for his long-term service to Cycling South and Linda and Tony Cook received the Cadence Award.



6. Cycling education

CyclingSouth continued to run adult cycling courses, particularly for adults who never learnt to ride as children. We ran courses in January and May 2010 with the majority of participants being middle-aged women.

Summary

I would like to acknowledge the support of Rod Marshall and Glenorchy City Council who have kindly provided the office space, phone connection and electricity to run the office, as well as the use of a photocopier and other office equipment. Finally, I would like to acknowledge my appreciation for the Committee of Management who operate in a cooperative manner to achieve the goals of CyclingSouth in the region.

MARY McPARLAND
Executive Officer

FINANCIAL RECORDS

INSERT

- STATEMENT OF CASH FLOW
- PROFIT AND LOSS STATEMENT
- BALANCE SHEET

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2010